

# **St. Davids City Golf Club**

## **Constitution**

**As Amended November 2024**

### **NAME**

1. The name of the club shall be 'The St. Davids City Golf Club (hereinafter called "the Club")

### **OBJECTIVES**

2. The objectives for which the Club is established are:-
  - (a) to promote the game of golf and other sport in the whole community of golf and to encourage social intercourse between members of the Club;
  - (b) to follow the Equality and Diversity and Safeguarding policies from time to time promoted by Wales Golf
  - (c) to maintain orderly conduct of all persons playing the game of golf on the course;
  - (d) to purchase or by any other means acquire and take options over any property whatever and any rights or privileges of any kind over or in respect of any property;
  - (e) to improve, manage, construct, repair, develop, exchange, let on lease, or otherwise mortgage, charge, sell, dispose of, grant licences, options, rights, privileges in respect of, or otherwise deal with all or any part of the property and rights of the club;
  - (f) to manage the golf course in a sustainable manner to encourage biodiversity and habitat improvement
  - (g) to do all things as may be incidental or conducive to the attainment of the Club's above objectives or any of them.

### **CONSTITUTION**

3. The Club will be covered by an Executive committee, hereinafter referred to as the Committee, appointed in accordance with the provisions hereinafter contained.

All Entrance Fees, Subscriptions, Donations, Bequests and other payments by members, visitors or other third parties become the property of the Club or a section thereof.

The Committee shall be solely responsible for the maintenance of the clubhouse and Course as provided for in the lease and all things necessary for carrying on the club, and shall have the entire control of all matters of finance in connection with the Club, including fixing the amount of the subscriptions, green fees or other sums raised for the benefit of the Club or its sections and sanctioning expenditure.

The Committee will be responsible for providing and maintaining a Healthy and Safe Environment for employees, Members, Visitors and others by ensuring that its activities comply with the Health and Safety at Work Act 1974 or any amendment thereof and supporting legislation and good practice.

This is a non-profit making organisation.

This constitution does not allow the Club to distribute any surplus it makes other than to maintain or improve the related facilities, or to another non-profit

making body or charity, or to or such other organisation based within the community of St Davids as the club in General Meeting shall resolve

#### **CONSTITUTION OF COMMITTEE**

4. The Committee shall consist of the Chairperson, Mens Captain, Hon Secretary, Hon Treasurer, Lady Captain, Seniors Captain, Membership Secretary Ladies' Representative and 3 members. All officers shall resign annually, but shall be eligible for re-election. The Committee will be elected by members at the Annual General Meeting each year. At any one time the 3 members will be serving for three years, two years and one year respectively and shall also be eligible for re-election ( unless there are exceptional circumstances, determined by the Committee, one member will be elected each year and will serve for three years after they are elected in the interest of continuity).

5. Should any of the Offices become vacant, the vacancy may be filled by a person appointed by the Committee and such person shall hold office until the next Annual General Meeting.

#### **MEETINGS OF THE COMMITTEE**

6.

- (a) The Committee shall meet at such dates and places as they may determine. Six members shall form a Quorum. Minutes of the proceedings of the Committee shall be kept by the Secretary and signed by the Chairman, and shall be open to inspection by any full member on application to the Secretary.
- (b) Any committee member failing to attend 3 consecutive committee meetings without an acceptable reason will be deemed to have resigned from the committee.

#### **SUB-COMMITTEE**

7. The Committee may, from time to time, appoint a Greens sub-committee and a Handicap sub-committee and such other sub-committees as they may deem necessary or expedient, and may refer or depute to them such powers and duties of the Committee as they may determine.

All Sub-committees shall nominate a Chairman and Secretary from amongst themselves and shall report their proceedings at the next meeting of the Committee after such proceedings, and shall conduct their business according to the directions of the Committee. All Sub-Committees shall contain at least one Committee member.

#### **MEMBERSHIP AND SUBSCRIPTIONS**

8. Members shall consist of :- Full members, Away members, Social members, Student members and Junior members.(Temporary members are accepted as laid down in Clause 13). All the above shall pay an annual subscription, plus, in the case of playing members, such affiliation fee to Wales Golf, or their successors in title as may be determined from time to time by that Association. A member will cease to be a member if :-

- i) having paid his subscription for the current year he or she notifies the Secretary of his desire to resign, or

- ii) he or she fails to pay any subscription or other fee within one calendar month of demand of payment, or
- iii) the member having been expelled from the club under the disciplinary procedures contained or referred to in Clause 16 of this Constitution.

(a) Full members are those persons elected as such to membership of the Golf Club

(b) Away members are those persons who, being full members of another Golf Club, are elected to membership of the Club as Away members. Away members are NOT entitled to sign guests in or to compete in Club Trophy Competitions. Away members are entitled to compete and win prizes in non-trophy competitions upon payment of the appropriate entry fee.

(c) Social members, on election, shall mean non-playing members.

(d) Student members shall consist of anybody who in any given year are in full time education in school college university or an acknowledged apprenticeship or professional training.

(e) Junior members shall consist of anybody under 18 years of age on 1<sup>st</sup> January in any given year.

(f) Full members only are the voting members of the Club, and only such members, providing their current subscription is paid, will be entitled to be nominated and elected as an official or member of the Committee or vote at Annual or Extraordinary General Meetings.

(g) The total number elected under paragraphs b, c, d and e must not at any time exceed more than half the total number elected under paragraphs a and b.

(h) Juniors/Juveniles & Students with a handicap of 18 or less will be entitled to enter all club competitions and play for the trophies with the following restrictions

- a) When the Tournament has an age restriction
- b) When there is a Junior or Student Tournament at the same time.

#### TRUSTEES

9. There shall be three Trustees of the Club who shall be appointed from time to time by the club in General Meetings. A Trustee shall hold office during his or her life or until he or she resigns by notice in writing given to the Committee or until a resolution removing him or her from office is passed at a General Meeting of the club by a majority comprising of two thirds of the members present entitled to vote.

All property of the Club including land and investments shall be held by the Trustees for the time being, in their own names so far as necessary and practicable, for the use and benefit of the Club. On the death resignation removal from office of a Trustee the Committee shall take steps to procure the appointment by the Club in General Meeting of a new Trustee in his or her place, and shall as soon as is possible thereafter take all lawful and practicable steps to procure the vesting of all Club property in the name of the Trustees as constituted after said appointment.

The Trustees in all respect shall act, in regard to any property of the club held by them in accordance with the directions of the Committee, and shall have power to sell lease mortgage or pledge any Club property for the purpose of raising or borrowing money for the benefit of the Club in compliance with the Committee's directions.

## **DISSOLUTION**

10. If the number of full members of the Club shall at any time fall below ten or if at any time the Club shall pass in an Extraordinary General Meeting by a majority comprising two thirds or more of the members present and entitled to vote a resolution of its intention to dissolve the Club the Committee or failing them, the Trustees will take immediate steps to convert into money all the property of the Club with power however to postpone or delay the conversion of any particular property if the Club in General Meeting shall so authorise. Out of the proceeds of such conversion the Trustees shall discharge all debts and liabilities of the Club including the expenses of such conversion and any balance remaining in their hands shall not be shared out between the members of the Club but will be disposed of among non-profit making bodies or charities or such other organisations based within the community of St Davids as the Club in General Meeting shall resolve; and thereupon the Club shall for all purposes be dissolved.

## **APPLICATION FOR AND ELECTION TO MEMBERSHIP**

11. An applicant for membership must be sent to the Membership Secretary on the standard application form. All applicants, other than former members of the Club who have not been suspended or expelled, and whose membership has not lapsed for more than two years, may be required to pay a joining fee as may from time to time be determined by the Committee.

Where an application for membership takes place after expulsion, then the applicant must receive a two-thirds majority of the Committee before being re-admitted to membership of the Club.

All members agree to abide by the Constitution of the Club

## **CANCELLATION OF MEMBERSHIP**

12. In case the subscription of any member be not paid within one month of a written request for payment of the same, the membership of such member may be cancelled and voided at the discretion of the Committee.

## **SUBSCRIPTION IN ARREARS**

13. No Member whose subscription is more than three months in arrears may play golf.

## **VISITORS AND TEMPORARY MEMBERS**

14. Green Fee Players shall be admitted, as temporary members to all the privileges of the Clubhouse and course upon payment to the Club of such Green Fee as the Committee will from time to time determine.

No resident living within seven miles of the Clubhouse may play on the Course as a guest of a member on more than three occasions in any one year.

Visiting team members representing another Club shall be admitted as temporary members on the day or days of their visits to all the privileges of the Clubhouse and Course without payment of fees, but the names of all members of that team must be entered into the Temporary Members register by an official of the Club

## **RESIGNATION**

15. Any member may resign their membership by giving notice to the Secretary in Writing. Every such notice shall be deemed to take effect on 1<sup>st</sup> January next, following the receipt of such notice; such notice does not relieve the member resigning from liability for their subscription for the year during which he or she resigns.

## **DISCIPLINARY**

16. Any complaint that alleges:-

- (i) Breaches of Club rules, or
- (ii) Breaches of the Club's Equality and Safeguarding policies from time to time laid down by the Committee, or
- (iii) misconduct or conduct that is unlawful, unsporting or inappropriate which brings the Club into disrepute or is conduct that is not in the best interests of the Club, shall be subject to the Disciplinary and Complaints Procedures that from time to time are laid down by the Committee.

## **BY-LAWS AND RULES**

17. The Committee shall make such By-laws and rules not inconsistent with the provisions of this Constitution, as it from time to time deem necessary for regulating the management and well-being of the Club, and also such Local Rules as it may deem necessary for the regulation of the playing of golf over the Course in accordance with the Rules of Golf and Handicapping as proscribed by the Royal and Ancient Golf Club of St Andrews and to repeal or vary such By-Laws and Local Rules so far as they are able and such By-Law and Local Rules shall be binding on all Club and temporary club members.

## **ANNUAL GENERAL MEETING**

18. An Annual General Meeting of the members of the club will be held in November of each year. The Annual Fixture Card/Diary will contain the date of the meeting and serve as notice. Copies of the Agenda containing the business to be transacted at the meeting will be posted throughout the clubhouse and on the club's website. Copies will also be made available to members submitting a written request to the Secretary. No other business will be discussed. All paid-up members qualified under Paragraph (a) of Paragraph 8 will be eligible to vote for the election of Officers and Committee for the following twelve months All Officials and Committee members are appointed to serve for one year only except for those serving for three years under the terms of Paragraph 4. The remainder may at the following Annual General Meeting offer themselves for re-election by the voting membership.

The Accounts for the year are to be posted in the clubhouse at least seven days prior to the A.G.M.

The business to be transacted at the A.G.M. shall be :-

- (a) Election of Chair, Men's Captain, Lady Captain, Seniors Captain Junior Captain, Hon. Secretary, Hon. Treasurer, Hon. Membership Secretary and the additional committee members
- (b) To consider the accounts and balance sheet.
- (c) To consider the reports of the Club, Ladies and Seniors Captains.
- (d) To present Club Trophies to the respective winners.
- (e) To transact any other business relating to the affairs of the club of which due notice has been given according to this Constitution.

### **NOTICE OF RESOLUTION**

19. Any member desirous of moving any resolution at the Annual General Meeting shall give notice in writing to the Secretary not less than 14 days before the date of such meeting, and such resolution shall be shown on the notice calling that meeting.

### **EXTRAORDINARY GENERAL MEETING**

20. The Committee at any time for any special purpose may call an Extraordinary General Meeting, and they shall do so forthwith upon the requisition, in writing, of not less than one tenth of the total members entitled to vote at a General Meeting, stating the purpose for which to the Secretary.

### **NOTICE OF MEETINGS**

21 (a) The Agenda for the Annual General Meeting will be distributed in accordance with the provisions contained in Clause 18 hereof at least seven days prior to the date of the A.G.M.

(b) Extraordinary General Meeting, a notice of such meeting and of the business to be transacted at that meeting shall be posted to every full member at least 7 days before the meeting and no other business other than that of which notice has been given shall be brought forward at such meeting.

### **RULES OF PLAY**

22. The Rules of the game as adopted from time to time by the Royal and Ancient Golf Club of St Andrews, and the Local Rules and By-laws of the Club, shall be observed by all members and temporary members

### **ALTERATIONS OF THIS CONSTITUTION**

23. (i) The Clauses of this constitution may be added to, repealed or amended by resolution at an Annual General Meeting or Extraordinary General Meeting of the Club, providing such a resolution has been submitted in accordance with the Rules 18, 19, 20 and 21 and receives the approval of the meeting.

(ii) The Committee shall be the sole authority for interpreting this Constitution and By-laws of the Club, and for settling all disputes relating to the affairs of the Club and the conduct of members in accordance with Rule 16 of this constitution.

### **LOANS FROM MEMBERS**

24. The Committee may from time to time raise from within the membership of St Davids City Golf Club, voluntary loans in accordance with any capital loan scheme which has received the majority approval of an Annual or Extraordinary General Meeting of the Club. The repayment of such loan and reward or interest accruing therefrom shall also be incorporated in detail in the terms of such capital loan scheme.

**LOANS FROM OUTSIDE AGENCIES**

**25. The Club may, when authorised thereto by a resolution of the Committee duly passed, obtain advances of and borrow money for the purpose of the Club (whether by means of a loan from the Club’s bankers or by way of overdraft on any current account of the Club with its bankers or by any other means) upon such terms as to interest or otherwise howsoever as the Committee may authorise the mortgaging or changing by or on behalf of the Club of any property (whether realty or personality) of the Club to secure any such borrowing as aforesaid.**

As amended November 2024

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**S Jarvis  
Club Secretary**

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